



## **Panda Preschool Playgroup**

Howell Hall, School Lane, Copmanthorpe, YO23 3SQ

Member of the Early Years Alliance

Ofsted Setting Number EY 501461

Registered Charity Number 1035584

## **Safeguarding children**

### **Alcohol, Substance Misuse and Staff Medication**

#### **Policy statement**

At Panda Playgroup we aim to ensure that no child is put at risk through staff taking medication or substances that could impair their judgement and ability to care for children.

#### **Procedures**

- Staff members will not drink alcohol or be under the influence of alcohol whilst working.
- No other persons will be allowed to consume alcohol in the setting or enter the premises under the influence of alcohol during the session.
- Staff members will not take any illegal substances or be under the influence of illegal substances whilst working.
- No other persons will be allowed to take illegal substances in the setting or enter the premises under the influence of illegal substances during the session.
- Staff members, students or volunteers should store any medication, including pain killers in the kitchen area out of the reach of children, either in a closed bag on top of the fridge/freezer or in the high cupboard.
- Staff members should let the playgroup Manager, or the chair know immediately if they are taking any medication that could affect their judgement or their ability to work with children.
- Any staff member or other person found or suspected to be under the influence of any substance that could affect their ability to work with children will be asked to leave the premises immediately and the chair informed. An investigation into the incident will be carried out immediately

**This policy was reviewed and updated March 2022**